



## MADHYA PRADESH STATE BIODIVERSITY BOARD

### Format for Major Research and Documentation Projects

#### A. Project Summary

1	Title of the Project	
2	Project Duration	
3	Project Cost	
4	Executing Agency	
5	Principal Investigator	
	1. Name	
	2. Designation	
	3. Qualification	
	4. Address	
	I. Office	
	II. Residence	
	5. E-mail Address	

#### B. Detailed Proposal

1	Background	
2	Rationale of the Study (Please also specify how the project is different from and / or builds on projects of similar nature)	

3	<p>Review of Research and Development in the subject-</p> <ul style="list-style-type: none"> <li>(i) International Status</li> <li>(ii) National Status</li> <li>(iii) Significance of the study</li> </ul>	
4	Study Objectives	
5	Project Area or Target Group.	
6	<p>Methodology</p> <ul style="list-style-type: none"> <li>(i) Research Design</li> <li>(ii) Sampling</li> <li>(iii) Research tools/instruments (Questionnaire, Schedule, research plots etc.)</li> </ul>	
7	<p>Research Plan</p> <ul style="list-style-type: none"> <li>(i) Research Activities (Corresponding to each of the research objectives)</li> <li>(ii) Time plan (for executing the activities)</li> </ul>	
8	<p>Project Output/outcomes (What the study will result into)</p>	
9	<p>Deliverables (What all will be submitted to the Board e.g. Mid-term reports, Completion report, poster photos etc.)</p>	
10	<p>Financial Assistance Sought</p> <p>Professional costs (Personnel/ manpower costs e.g. Research Assistants etc)</p> <p>Field costs (Costs incurred for undertaking field work)</p> <p>Capital Costs (for equipments etc.)</p> <p>Administrative support (Please give details along with basis of costing)</p> <p>Note: Capital cost should not be more than 10% of the project cost</p>	

11	Break up of Financial Assistance Sought	Year I	Year II	Year III
12	Organizational Capability Details (Details of projects executed earlier and infrastructure facilities available)			
13	Endorsement of the project by the organization			
14	How the project will help MPSBB to achieve its goals 1. Conservation of Biodiversity 2. Sustainable use of Biodiversity 3. Benefit Sharing arising out of commercial use of bio-resources (ABS)			
15	Bank Details for disbursement of funds.			
	(i) Name of Bank			
	(ii) Account Holder's Name			
	(iii) Account Number			
	(iv) Address of Bank			
	(v) IFSC Code			

### **Declaration**

1. I / We shall abide by the rules governing the project in case assistance is provided to me/us from M.P.S.B.B for the above project
2. I/ We shall complete the project within stipulated period. If I/we fail to do so and if Board is not satisfied with progress of research project Board may terminate the project and ask for refund of amount received by me/us.
3. The above research project is not funded by any other agency and funding support on the same will not be sought from any other agency.
4. Full audited Utilization Certificate will be submitted at the end.

**Name and Signature  
Principal Investigator  
(With Seal)**

**Note:** Project submitted by Institutions/ Organizations should come from the Head of the institution/Organization.